

UNIVERSITY of OXFORD SPORTS DEPARTMENT

OXFORD EXPLORATION CLUB RISK ASSESSMENT Part A

DATE: - 12/01/13

Club seminars about expedition/fieldwork planning or the expedition experiences of invited speakers. Held in the Seminar Rooms, Department of Earth Sciences, or the Saskatchewan Room, Exeter College.

HAZARD	CONTROLS MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES
Fire, or similar hazard requiring evacuation of the venue	Before the event, the event organisers will examine the venue to determine if there are any potential sources of such a hazard that are of concern (e.g., faulty electrical equipment), and that there are adequate mitigation and warning facilities (e.g., working fire alarms and extinguishers).	Very low likelihood; high severity	At the start of the event, all people present will be told about the evacuation procedures. The number of people admitted to the event will not exceed the published capacity of the venue.
Adverse reaction from consumption of refreshments (choking, allergic reaction).	A committee member with first-aid training will be present. Any refreshments offered that can cause a common allergic reaction will be clearly labelled as such, and steps taken to prevent contamination of other refreshments.	Low likelihood, high severity	
Trips/falls	The event organisers will ensure that all pathways are clear of obstructions at all times, and control the lighting to ensure the pathways are well-lit when people are not seated.	Moderate to high likelihood; low to moderate severity	

Social event in a pub in central Oxford (usually the King's Arms or Far From The Madding Crowd). The hazards not listed here (e.g. fire, overcrowding) should be managed by the venue; venues where the event organisers feel there is some doubt over the quality of their risk management will not be used.

HAZARD	CONTROLS MEASURES IN PLACE	RISK FACTOR	FURTHER CONTROL MEASURES
Excessive alcohol consumption	Event organiser will ask anyone who poses a risk to themselves or others through excessive drinking to be escorted home.	Moderate to high likelihood; low to moderate severity	